**Source of information available to my organisation**

Use this template as a guide to perform a gap analysis on your organisation.

[ ]  Process Safety Information (PSI)

[ ]  Information internal to the organisation

[ ]  Safety data sheets (SDS)

[ ]  Process design criteria

[ ]  Block flow diagram

[ ]  Process flow diagrams (PFD)

[ ]  Piping and instrument

[ ]  Diagrams (P&ids)

[ ]  Safe operating procedures (sops)

[ ]  Inspection, audit and investigation reports

[ ]  Maintenance records

[ ]  Process control systems

[ ]  Relief system design

[ ]  Fire detection and protection plans.

[ ]  Information external to the organisation:

[ ]  EU directives

[ ]  The UK Health and Safety Executive (HSE)

[ ]  The US Occupational Safety and Health Administration (OSHA)

[ ]  Harmonised European standards

[ ]  British standards

[ ]  International labour organisation (ilo)

[ ]  Trade associations/professional bodies eg Institute of Chemical Engineers (icheme).