**Unit NG2: Risk assessment**

**Declaration:** By submitting this assessment (Parts 1 – 4) for marking I declare that it is entirely my own work. I understand that falsely claiming that the work is my own is malpractice and can lead to NEBOSH imposing severe penalties (see the NEBOSH Malpractice Policy for further information).

**Important note:** You must refer to the document ‘Unit NG2: risk assessment – Guidance and information for learners and Learning Partners’ while completing all parts of this assessment. Your Learning Partner should provide you with a copy, but it can also be downloaded from the relevant resources section for this qualification on the NEBOSH website.

**Part 1: Background**

**You should aim to complete this section in 150 - 200 words.**

|  |  |
| --- | --- |
| **Topic** | **Comments** |
| Name of organisation\* |  |
| Site location\* |  |
| Number of workers |  |
| General description of the organisation |  |
| Description of the area to be included in the risk assessment |  |
| Any other relevant information |  |

\* If you’re worried about confidentiality, you can invent a false name and location for your organisation but, all other information provided must be factual.

**You should aim to complete this section in 100 - 200 words.**

Note: this section can be completed after you have competed your risk assessment.

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| Outline how the risk assessment was carried out this should include:   * sources of information consulted; * who you spoke to; and * how you identified:   - the hazards;  - what is already being done; and  - any additional controls/actions that may be required. |  |

**Part 2: Risk Assessment**

Organisation name:

Date of assessment:

Scope of risk assessment:

| **Hazard category and hazard** | **Who might be harmed and how?** | **What are you already doing?** | **What further controls/actions are required?** | **Timescales for further actions to be completed**  **(within …)** | **Responsible person’s job title** |
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**Part 3: Prioritise 3 actions with justification for the selection**

**Suggested word counts**

Moral, general legal and financial arguments for all actions: 300 to 350 words

**For EACH action:**

Specific legal arguments: 100 to 150 words

Likelihood AND severity: 75 to 150 words

How effective the action is likely to be in controlling the risk: 100 to 150 words

**Moral, general legal and financial arguments for ALL actions**

|  |  |
| --- | --- |
| Moral, general legal and financial arguments |  |

**Justification for action 1**

|  |  |
| --- | --- |
| Action |  |
| Specific legal arguments |  |
| Consideration of likelihood AND severity |  |
| How effective the action is likely to be in controlling the risk. This should include:   * the intended impact of the action; * justification for the timescale that you indicated in your risk assessment; and * whether you think the action will fully control the risk. |  |

**Justification for action 2**

|  |  |
| --- | --- |
| Action |  |
| Specific legal arguments |  |
| Consideration of likelihood AND severity |  |
| How effective the action is likely to be in controlling the risk. This should include:   * the intended impact of the action; * justification for the timescale that you indicated in your risk assessment; and * whether you think the action will fully control the risk. |  |

**Justification for action 3**

|  |  |
| --- | --- |
| Action |  |
| Specific legal arguments |  |
| Consideration of likelihood AND severity |  |
| How effective the action is likely to be in controlling the risk. This should include:   * the intended impact of the action; * justification for the timescale that you indicated in your risk assessment; and * whether you think the action will fully control the risk. |  |

**Part 4: Review, communicate and check**

**Suggested word counts for each section:**

* Planned review date or period and reasoning for this: **50 - 100 words**
* How the risk assessment findings will be communicated and who needs to know the information: **100 - 150 words**
* Follow up on the risk assessment: **100 - 150 words.**

|  |  |
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| Planned review date/period with  **reasoning** |  |
| How the risk assessment findings will be communicated **AND** who you need to tell |  |
| How you will follow up on the risk assessment to check that the actions have been carried out |  |